

# Canadian Hearing Report

## Instructions to Authors

Canadian Hearing Report (CHR) publishes articles and reports that cover issues relevant to the field of hearing health. CHR considers original articles, book reviews, AND letters to the editor. **THIS MAY INCLUDE ORIGINAL RESEARCH, NEW INNOVATIONS, AND NOVEL CLINICAL PROTOCOLS.** All articles will be considered for publication; however, the editor and editorial review board reserve the right to reject unsuitable material.

Authors must disclose any commercial interest in the article as well as the source of any support. A covering letter should state that the work is original and should include an address for correspondence, as well as phone and fax numbers and an e-mail address to ensure rapid processing. After acceptance, the author(s) must sign a copyright transfer agreement.

CHR reserves the right to edit manuscripts to ensure conformity with CHR style. Such editing will not affect the scientific content.

### Manuscript Preparation

Manuscripts should be double-spaced and between 1,000 and 4,000 words. The manuscript must be sent by e-mail attachment (Word or Rich Text Format only). For research or clinical articles an abstract of up to 300 words should be provided, and a statement that the study was approved by the relevant research ethics board should be included, where appropriate. As well, articles should contain a 5 to 10 point summary at the end of the manuscript outlining the key points of the paper.



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The lead author should also provide a brief bio sketch and high-resolution photo of himself or herself (see details regarding illustrations below).

## References

References should be numbered consecutively in the text by superscript numerals. Corresponding references should be listed at the end of the text. Exhaustive lists of references are not encouraged. Unpublished sources such as personal communications should be cited within the text and not included in the reference list.

The sequence for journal references should be as follows: author(s); title of paper; journal name abbreviated as in the Index Medicus; year of publication, volume number, first and last page numbers. When there are more than three authors, shorten to three and add "et al."

Col NF, Eckman MH, Karas RH, et al. Patient specific decisions about hormone replacement therapy in postmenopausal women. *JAMA* 1997;277:1140-7.

The sequence for chapters of a book should be as follows: author(s) of chapter, chapter title, author(s) of book, book title, edition, place of publication, publisher, year of publication, page numbers.

Galloway AC, Colvin SB, Grossi EA, et al. Acquired heart disease. In: Schwartz SI, Shires GT, Spencer FC, eds. *Principles of Surgery, 6th edition*. New York: McGraw-Hill; 1994:845-99.

## Tables and illustrations

Each table should be typed on a separate page, and should have a legend at the top indicating the information contained.

Illustrations should be emailed as a TIFF or JPEG. Do not embed images, etc., in text files. Note: Figure reproduction cannot improve on the quality of the originals.

## Numbers, units, and abbreviations

Measurements are to be metric. In scientific text, physical quantities and units of time should be expressed in numerals, for example, 2 kg, 6 mmol, 5 hours, 4°C.

Use only standard abbreviations, and avoid using abbreviations in the title. Define all abbreviations on their first mention.

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## Please submit manuscripts to:

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**Only electronic submissions will be accepted.**